



CHIEF TIMER'S BRIEFING FOR TIMERS SAT & DIVISIONAL MEETS

FIND A QUIET PLACE TO DO THE BRIEFING!

Technical Points

- ❖ Pass out supplies (watches, clipboards, cards, pencils) Double check no fading or blinking numbers on watches.
- ❖ Assignments:
 - Lanes 1,3,5=One home team and two visiting team Timers;
 - Lanes 2,4,6=Two home team and one visiting team Timer
 - Pair experienced and inexperienced Timers (outer lanes)
 - Appoint Head Lane Timers with clear handwriting to check swimmer names with card and record the times, and one timer to post the score on lane scoreboards.
- ❖ Demonstrate how to start, stop and reset watch with index finger.
- With each race the **Head** Lane Timer
 - will ask swimmer(s) to say their name, confirming it is the name on the card. (For 25's this will be at the finish.)
 - Ensure four different swimmers participate in each relay
 - If there is no swimmer/relay write N/S on the card.
 - Check for compliance with team cap rule (They may turn cap inside out if showing team other than their NVSL team)
- At start of each race, Timers position behind swimmers with unobstructed view of Starting Device.
- Timers start watch using the index finger at the instant of observing the strobe flash of the Starting Device. If the visual signal is not observed start the watch upon hearing the sound of the horn.
- Start your watch even if no swimmer in your lane.(provides backup)
- Timers verify watch is running. If problem occurs with watch or you know you were late at the start, immediately raise hand with watch and if possible one of the chief timers will give a replacement watch that has been started with strobe.
- When the swimmer approaches the finish, Timers step to the edge and look straight down or lean a bit over pool edge so can accurately see the touch at the finish.
- Stop the watch when any part of swimmer's body touches finish wall
 - (Note: it is **not** Timers' job to watch the legality of touches or strokes)
- Step back from pool edge before recording times.

- The Head Lane Timers **legibly write the times** in the same order for every race. **Each lane timer announces and shows** the time on their watch to the Head Lane Timer. **Each lane time observes that the time written is correct** and in the same order space on the card through meet.
- The Head Timer listens and views the watches of the other lane timers, recording the time on the card in the same order/space.
- The Head Timer announces the time on their own watch showing it to another lane timer who watches for accuracy as it is written on the card.
 - Please note that notation is for mins, secs, and two decimal places. We only record two decimal places. Please fill in the appropriate spaces.
 - If two or more watch times agree (known as “double/triple”), that shall be the official time, circled together and listed.
 - If all three watches disagree, the numerical middle time shall be circled and listed as the official time.
 - If only two watch times are available, the official time shall be the average of those two. Do not circle a time.
 - If only one watch is available, that time shall be the official time.
- The Head Timer will hand the card to the Chief (Asst Chief) Timer, who reviews for clarity.
- If there are any issues, raise your hand with you watch.
- All timers wait for the Chief Timer's signal before clearing their watches for the next race or the Referee blows the whistle to indicate the course is clear for the next race.

Overall Conduct

- Show no partiality; do not eat on the deck; don't fraternize unnecessarily with swimmers, coaches, or spectators. Do not cheer for any team or competitor.
- Exercise good judgment and common sense
- ❖ Please be in position at the conclusion of visiting team warm-ups
- ❖ Will conduct time check with Starter and Timers. - Explain.