

What to do when an NVSL Record is BROKEN or TIED at your meet - as of June 2019

For records broken or equaled at Dual and/or Tri Meets:

1. Ensure the original time card, marked **in red** "NEW or TIED (or BROKEN) NVSL RECORD," is **signed on the back** by the Referee, the Chief Timer and each of the 3 Lane Timers who timed the record (total of 5 signatures). Put this card aside to give to the **record setter's Team Representative** at the end of the meet.
2. Make a copy of the time card to pass on with the event's cards and to be kept with the rest of the meet's cards---this card does NOT need signatures but is marked **in red** "NVSL RECORD – DUPLICATE CARD." Also enter the record, **in red**, in the Records Section near the bottom of the Official Meet Results Cover Sheet.
3. When the meet's results are called in to the Division Coordinator, the League Record(s) should be mentioned. Either the Div. Coord. or the Team Rep should email or call the Records Chair about that day's new record(s).
4. After the meet, the Team Representative of the "setter/tier/breaker" should see that the **original card is delivered to the NVSL Records Chair**. (NOTE: the Team Representative may want a photo-copy/scan of the record card for team use or to give to the record setter/tier/breaker.)
5. The sooner the original record card is received by the NVSL Records Chair, the sooner the record can be confirmed as an official record.

Until the card is received by the Records Chair:

- 1- The record will be considered "pending" not "official."
- 2- The record will **not** be officially recognized by posting to the NVSL web's **RECORDS** section, nor will the record time be entered in the meet database files.
- 3- A Record Patch and/or Certificate of Honor will **not** be issued to the swimmer(s).
- 4- The card must be received no later than 3 days after the last NVSL meet of the season in which the record was set/tied/broken or it will not be recognized as having been set/tied/broken.

If the record is broken or equaled at Relay Carnivals, Divisionals or All Stars:

The signed card is given to the Division Coordinator who will hand-deliver the card to the Records Chair at the All-Star Seeding/planning meeting.

Starting in 2016, instead of congratulatory letters a Certificate of Honor was given to each record setter/tier/breaker. (Record breaker recognition was new in 2016.) Since obtaining addresses for the record setters/tiers/breakers has been very difficult and since the cost of mailing the new certificates would have increased the expenses for records, a new method of delivery was tried in 2017. At All Star Relay Seeding patches and certificates were given to the Division Coordinators for the teams in their divisions. The same thing was done at Individual All Star Seeding. Also, the Team Reps were notified when patches and/or certificates for someone on their team were ready (usually a couple days after card was received) so they could be picked up at my home, if they were wanted before the Div. Coord. would receive them. This system has worked very well so it will be continued this year. For records set at All Stars, the patches and certificates will need to be picked up from me at home, or at the Sept. meeting, or at next year's Feb. seeding meeting.

NOTE: *the record will be officially **recorded** and the certificate **issued using the name(s) as listed on the record card, unless the Records Chair is advised otherwise.***

Thank you,
NVSL Records Chair, Linda Klopfenstein
4224 Worcester Drive, Fairfax, VA 22032-1140
lknvsl@hotmail.com 703-323-5789 (h)