

## Information for Team Representatives

NVSL ALL-STARS – AUGUST 3, 2013 9:00 AM

Meet Managers: Jack Schaeffer (NVSL) and Maureen Carlstrom (Annandale)

**OFFICIALS:** Following the seeding meeting, Division Coordinators will identify each team's requirements for Meet Officials. In order to get names into the program, Team Reps must contact their Division Coordinators with the names of all officials by **2:00 PM, Sunday, July 28**. The Division Coordinator will call or email Bill Cook (wcook96@gmail.com) with the names by **3:00 PM**. Officials working the meet must sign-in to receive Name Tags for access to Deck Areas. Failure to provide a name prior to the publication cutoff time does not relieve teams of their obligation to provide officials. Officials working the 1<sup>st</sup> session should check-in and report for instruction no later than 8:00 am. Officials for the 2<sup>nd</sup> session should check in no later than 10:45 am and be ready for instruction.

**SCRATCHES:** Team Reps should also provide any scratches to your Division Coordinator by **2:00 PM, Sunday, July 28, 2013** so they can be recorded in the Meet Program and alternates can be notified. Report any and all subsequent scratches to Paul Parry by email ([nvslallstars@gmail.com](mailto:nvslallstars@gmail.com)) with a copy to **Linda Klopfenstein by email ([lkvsl@hotmail.com](mailto:lkvsl@hotmail.com)) as quickly as possible**. Please make sure you receive a response acknowledging receipt of your email. On meet day, Team Reps are to advise the Scorer's Table of any last minute scratches as soon as possible.

**ENTRY LIST REVIEW:** A current listing of all swimmers selected as All Stars from each team will be available for review by Team Reps at the Familiarization Day sessions. Please review this list to make sure all of your All Star swimmers have been notified of their selection as an All Star.

**NAME TAGS AND PROGRAMS:** Upon arrival, Team Reps should report to the Team Rep/VIP Check-in Tables, located at the corner entrance to the pool deck near the bathhouse, to pick up your team's meet program, and Team Rep and coach Name Tags for access to reserved viewing areas. Team Reps may also pick up patches at this time.

**ALL STAR SALES/MEET PROGRAMS:** At Pool Familiarization and on Meet Day, All-Star T-shirts, Swim Caps and Meet Programs will be available for purchase. Team orders placed per the instructions on the Team Order form are guaranteed to receive T-shirts in the sizes and quantity ordered. **A copy of the order form will also be available on the NVSL website in the Document Center under Individual All-Stars (2013-ANNANDALE).**