

## Information for Team Reps

### NVSL ALL-STAR RELAY CARNIVAL – JULY 15, 2009 4:00 PM

Meet Managers: Jack Schaeffer (NVSL) 703-866-7721, Liz Murphy (Springboard) 703-313-9025

#### PRE-MEET ACTIVITIES

**TEAM SCRATCHES:** Team Reps should provide any TEAM scratches to your Division Coordinator by 1:30 PM Saturday, July 11, so they can be reflected in the Meet program and alternate teams can be notified.

**SWIMMER SUBSTITUTIONS:** One swimmer substitution may be made at any time (see NVSL rule 5c, p40). Substitutions made by the Team Scratch deadline (see above) will also have the substitute's name printed in the meet program.

**MEET OFFICIALS:** Following the July 9<sup>th</sup> Seeding Meeting, Division Coordinators will identify each team's requirements for Meet Officials. Team Reps are to provide names of persons working as officials to your Division Coordinator by 12:00 PM Sunday, July 12<sup>th</sup> so they can be published in the Meet Program and placed on the parking lot access list. Prior to the meet Team Reps must notify their Officials working the meet to sign-in and receive Name Tags for access to Deck Areas. Deck Officials are to arrive no later than 3 PM. Failure to provide a name prior the publication cutoff time does not relieve the Division/Team of their obligation.

**ALL-STAR SALES/MEET PROGRAMS:** At Pool Familiarization and on Meet Day, All-Star T-shirts, Swim Caps, and Meet Programs will be available for purchase. Team orders placed per the instructions on the form are guaranteed to receive T-shirts in the sizes and quantity ordered. The following items are available:

Item	Individual Price	Team Price	
T-Shirts	\$18.00	\$17.00	Child Large and Adult S through XL
T-Shirts	\$20.00	\$19.00	Adult XXL
Swim Cap	\$5.00	\$4.00	
Meet Program	\$5.00	\$4.00	Familiarization day purchasers will receive a coupon redeemable for a program on Meet Day

\* A Team Order Form can be found on the NVSL Web site.

#### DAY OF THE MEET

**WHAT TO BRING:** A list of All Star Relay Carnival swimmers and alternates for use in the Awards Area. Upon arrival, Team Reps and the Head Coach should report to the Team Rep/Coach/VIP Check-In. **Team Reps must turn in their list of swimmers and alternates at check-in. All Star Patches will then be provided with your awards.**

**NAME TAGS AND PROGRAMS:** Simply sign-in to receive your team's meet program, the Coach's meet sheet, and the Team Rep and Coach Name Tags for access to reserved viewing areas. Seating areas only allow for one Team Rep and one Coach Badge per team. This year Coaches may sign in separately.

**SWIMMER SUBSTITUTIONS:** One swimmer substitution may be made at any time (see NVSL rule 5c, p40). In order to obtain ribbons and results, with the substituted swimmer's name, you must notify the Scorer of the swimmer substitution prior to 3:00 PM meet day or wait until the conclusion of the meet.

**ALTERNATE TEAMS:** Alternate Teams should report to the Clerk of Course when their event is called. Alternate Teams will be escorted to the deck and will be seeded into the meet should a seeded team not be allowed to compete. Alternate Teams receive All-Star Patches.

**AWARDS AND PATCHES:** Team Reps should pick up their team's medals, ribbons, and patches at the Awards Area after your team's last event (Awards are usually ready 3 to 4 events after they occur). Trophies are awarded at the end of the meet to teams finishing in the first six places.