



Automation Notes 2012-1

Automation Notes:

These notes will be distributed to the Division Data Coordinators with a copy to Division Coordinators for further distribution to their respective teams in order to highlight automation related items. A copy will be maintained on the NVSL web site in the Documents | Automation Notes | 2012 folder.

Hy-Tek Training:

Training on the Hy-Tek software will be expanded this year to include hands-on, practical sessions as well as the traditional PowerPoint sessions. The hands-on training assumes some familiarity with the automation software (from past experience or PowerPoint training).

PowerPoint Introduction to NVSL Automation

- Wednesday, 25 April, 7-9:30 PM, Truro Pool Clubhouse, or,
- Saturday, 2 June, Time TBD, NVSL University, Falls Church HS

Hands-on Training (bring laptop preloaded with Meet Manager and Team Manager)

- Wednesday, May 16th, 7-9:30 PM, Truro Pool Clubhouse, or,
- Saturday, 2 June, Time TBD, NVSL University, Falls Church HS

Hy-Tek Team Manager and Meet Manager:

- For 2012, the league decided to continue to use Team Manager 5.0 and Meet Manager 3.0 software from Hy-Tek Sports Software (same as last year). This is

primarily because Hy-Tek is expected to release Team Manager 7.0 this summer. We anticipate purchasing Team Manager 7.0 for the 2013 season. Meet Manager 3.0 disks were given out to Division Coordinators for distribution to team reps at the seeding meeting in February. The Team Manager disks are licensed to the teams and the Meet Manager disks are licensed to the division.

- Since Team Manager 5.0 is no longer supported by Hy-Tek, the Automation Committee will provide backup installation disks if needed. The league can provide the Team Manager 5.0 installation software, but cannot provide a copy of the license file needed to make the software work. Each team should send a copy of their Team Manager license file (TM5.lic found in the C:\Hy-Sport\TM5 folder) to Dan Joyce (dojgeg@verizon.net) as soon as possible for archival purposes. The Automation Committee needs the license files from each team in order to produce a backup installation disk.
- All teams should have a version of Meet Manager 3.0 from last season, but we ask that they re-install the program from the new disk to update the licenses to their new divisions. If re-installing the software on a computer that already has Meet Manager 3.0 installed, the teams should select Repair when prompted by the installation program to reload the program and update the license.
- The NVSL documentation for both Team Manager and Meet Manager is available on the NVSL Website under Hy-Tek in the Documents tab.
- Meet events files for each dual meet of the

season will be available for download from the NVSL website. These files are to be imported by both the home and visiting teams into Team Manager prior to selecting swimmers for the meet.

- The meet database backup file for Meet Manager will be posted each week for the home team to download and restore.
- If anyone notices an error in the meet templates, please notify Joe Mattis (jtmattis@cox.net) and he will advise if a revised template will be uploaded to the website to replace the existing one.
- All team Hy-Tek related issues and questions should first be reported to the Division Data Coordinators and Division Coordinators for resolution. If they are unable to resolve the problem A-Meet issues should be referred to Joe Mattis (jtmattis@cox.net) and B-Meet issues should be referred to Dan Joyce (dojgeg@verizon.net).

NVSL Web Site

1. All Division Data Coordinators and Division Coordinators will be getting passwords to the NVSL website before the season begins. These passwords will allow you to post scores and upload meet results. The posting of scores and uploading of results is a Division responsibility. The goal is to have the scores posted by 12:00 pm and the results uploaded by 4:00 pm the day of the meet. Like last year the NVSL will be working with www.reachforthewall.com (a Washington Post website dedicated to area swimming) to post results from NVSL meets. NVSL results will be sent to Reach-For-The-Wall on Mondays.
2. All teams, even if they do not use the website, should make sure the pool address and directions are correct. Division Data Coordinators should also check the pools in your division. Many individuals use the site for directions to dual meets, clinics and special events such as Relay Carnival, Divisionals and All Stars.
3. Check your Division Schedule on the NVSL website for accuracy and report any issues to Joe Mattis.

Rules Changes for 2012

Several new rules went into effect for the 2012 season which impact on NVSL automation.

1. Age-up date. The league wide age-up date for this year is June 1, 2012. Teams should edit the System Preferences (Set-up | Preferences | System Preferences) in Team Manager to change the System Age-Up Date to June 1st of the current year and uncheck the Always Age-up To Today check box. It is also helpful to change the Meet Age-up Date above the System Age-up Date to June 1st.
2. 8 & Under Butterfly. 8 & Under Butterfly will now be swum at every dual meet. The meet events files which are downloaded from the website will be updated to reflect that change. Teams should make sure their team records in Team Manager have an 8 & Under Butterfly as well as a 9-10 Butterfly for those records to be properly displayed on meet programs.
3. 8 & Under Medley Relay. This is a new event at the Division and All Star Relay Carnivals. The meet events file will be updated by the Automation Committee to reflect that change. If Teams want to track that record they will have to add the event to the records in Team Manager.
4. Electronic meet entry exchanges. This rule change allows for the exchange of meet entries electronically (email). The guiding principle here is that the exchange occur in such a way that one team does not have a chance to change entries after seeing what the other team plans to swim. Each division should decide how they want to manage this exchange.
5. Electronic results are the official results. The rule change makes the electronic (computer database) results the official results. This means extra care should be taken to make sure the swimmer names and times in the computer database accurately reflect what is on the time cards. PDF copies of the meet results can be sent electronically by the home teams to every other team in the division.