



Automation Notes 2010-2

Automation Notes:

These notes are distributed to the Division Data Coordinators and Division Coordinators for further distribution to their respective teams in order to highlight automation related items. A copy is maintained on the NVSL web site in the Information | Document Center | Automation Notes | 2010 folder.

Data Exchange for Dual Meet #1

The first data exchange of the season will occur this week and each Division is encouraged to have all their teams meet at a common location to exchange data files, merge in Meet Manager, and prepare printed materials for the meet. This will promote uniform solving of questions and issues for the first A-Meet preparation of the season using Hy-Tek.

Hy-Tek Team Manager (TM) and Meet Manager (MM):

1. As a quick reminder, Meet Manager will only print time cards for lanes that have an entered swimmer. The home team is responsible for providing the time cards for the meet. In order to minimize problems for the timers and at the table, the home team should ensure there is a time card for every lane, for every individual event. If the teams did not enter fictitious athletes named No Swimmer in all the individual events for which they did not have three competitors, then the home team must provide a manually produced time card with N/S for the name for each lane without an entry.

2. Meet events files and meet database backup files for the first dual meet of the season are available for download from the NVSL website. The meet events files are to be imported by both the home and visiting teams into Team Manager prior to selecting swimmers for the meet. The meet database backup files are to be downloaded and restored in Meet Manager by the home team before the data exchange.
3. If anyone notices an error in the meet templates, please notify Joe Mattis (jtmattis@cox.net) and he will advise if a revised template will be uploaded to the website to replace the existing one.
4. The home team is also responsible for producing a cover page for the official meet sheet. Templates in MS Word and PDF format are available in the Document Center.
5. All team Hy-Tek related procedural issues and questions should first be reported to the Division Data Coordinators and Division Coordinators for resolution. If they are unable to resolve the problem A-Meet issues should be referred to Joe Mattis (jtmattis@cox.net) and B-Meet issues should be referred to Dan Joyce (dojgeg@verizon.net). Software problems should be worked through the Hy-Tek support process.

NVSL Web Site

1. All Division Data Coordinators and Division Coordinators should have received passwords to the NVSL website. These passwords will allow you to post scores and upload meet results. Please

attempt to login this week and verify that logging in you have a "Data" tab on the home page and that the "Data" tab allows you to Enter Scores and Upload Results for the proper division. Report any problems to info@ionicweb.com and Joe Mattis (jtmattis@cox.net).

2. All Team Representatives should have a password for editing their team home pages and for downloading meet results. Any problems should be reported to info@ionicweb.com and Joe Mattis (jtmattis@cox.net).
3. There is a problem with the availability of electronic results files from last year's divisionals and relay carnival meets. The files either do not exist to download or the *.cl2 files will not import properly into Team Manager. We are working with the website developer to address those issues. In the mean time the results files from the 2009 Divisional meets and Relay Carnival meets can be requested by contacting Joe Mattis at jtmattis@cox.net.
4. The Document Center can be reached from the NVSL website (<http://nvsl.nvblu.com/>) home page via **Information | Document Center**.