Automation Notes
2009-2

Automation Notes:

These notes are written primarily for Division Data Coordinators to highlight automation related items. The notes can be freely distributed to their respective teams as required. Unless otherwise noted, "data coordinator" refers to the division data coordinator as opposed to team data personnel. A copy will be maintained on the NVSL web site in the Automation Notes – 2009 folder of Documents.

Hy-Tek Team Manager & Meet Manager:

1. Thanks for bearing with us in figuring out how to appropriately deal with incomplete meet results. In summary, a meet is either completed, terminated by mutual agreement of the team reps, or interrupted. For terminated meets, enter 'NS' for all events that were not swum and post the score/results like any other meet. For interrupted meets (completion scheduled at later time); do not post incomplete scores/results, email the partially completed results files to the other teams in the division on the day of the interruption, and post the completed score/results once the meet is finished.

2. Updated A-meet procedures (NVSL_AMeetProcedures_v1b.pdf) have been posted to the NVSL web site at Document Center>NVSL>Hy-Tek>Documentation in the document center. Key changes are: revised meet database download and use instructions and explanation of seeding times for entries. Beginning with third week meets (posting Sunday 6/28), rather than posting the raw meet database (~2Mb), a backup of the meet database is being provided (~150Kb). This significantly reduces the time required to upload all 52 meets to the website each week. Teams will now download a meet database backup (zip file) and restore from the zip file instead of simply opening the raw database (mdb file) previously provided. Locations of the download files will remain unchanged, only the format and procedures for use are affected.

3. Updated Division Relay Carnival procedures (NVSLRelayCarnivalProceduresV1d.pdf) will be posted by Sunday 6/28 to the NVSL document center at: NVSL>Hy-Tek>Documentation. Key changes are the same updated procedures for downloading/restoring meet backup files (vs. raw databases). Download, review, and get a plan together with the Division Coordinator to make sure everyone's aware of their responsibilities. The division carnivals are coming up fast (7/8) and the All Star Relay seeding meeting is the next night (7/9). Send meet backup files the night of 7/8 to automation4nvsl@earthlink.net, firmand@aol.com, and jmattis@cox.net. DO NOT post results to the web, the league will do so after the seeding

meeting.

4. All team Hy-Tek related issues and questions should first be reported to the Division Data Coordinator for resolution. If they are unable to resolve the problem, A-meet issues will be handled by Kurt Willstatter <automation4nvsl@earthlink.net> and B-meet issues will be handled by Dan Joyce <dojgeg@verizon.net>.

NVSL Web Site

1. Many people, division data coordinators included, have been experiencing various display issues with the website. Typically, expected links are not displayed or blank pages are displayed after selecting a link. We're working with the web developer to pin down the issue, but it's proving difficult. As a first step, ensure java scripting is enabled in the web browser. If you or your teams are still having such difficulties, paste a screen capture (alt+Print Screen) of the problem into an email, note the type of browser (Internet Explorer, Firefox, etc.), note the type of antivirus/firewall software being used, and send the email to help@ionicweb.com, copy to automation4nvsl@earthlink.net .

2. The problem with incorrectly posted ages for league leaders has been resolved.

3. Double check your division's schedules, all outstanding schedule corrections should have been accomplished.

4. Forward web site access issues to help@ionicweb.com, copy to automation4nvsl@earthlink.net and Steve Burnley <tasks4me@aol.com> for resolution.

Other Notes

1. Thinking about moving on to other important swim duties, stepping down, or retiring? Find a replacement now and start using them as an understudy, so they're not caught cold next season.

2. Watch for updated Divisional meet procedures in the near future.

3. Joe Mattis is starting an update cycle for the TM and MM user manuals. If you've got teams that are frustrated with the documentation, see if they're willing to be testers for the new and improved drafts as they come out. Email automation4nvsl@earthlink.net if you've got candidates.

4. Meet Manager disks are being misplaced at an alarming rate. The charge is $25 to the team who loses each disk. Disks come licensed six to a division in three sets of two. Sleeves and disks are identified with "XX-1", "XX-2", or "XX-3", where XX is the division number. This is the same number that comes up in the "licensed to" box when MM starts up. A lost disk means canvassing the rest of the division to find out which disks still exist in order to identify the missing one.

5. Team Manager 4.0 disks can be discarded/destroyed, since that software is no longer supported. Just be sure it's the TM4 disk and not the new TM5 disk.