



Automation Notes 2009-1

Automation Notes:

These notes will be distributed to the Division Data Coordinators for further distribution to their respective teams in order to highlight automation related items. A copy will be maintained on the NVSL web site in the Automation Notes – 2009 folder of Documents.

Hy-Tek Team Manager & Meet Manager:

1. All teams should have installed Team Manager 5.0 and Meet Manager 2.0 software and completed the process of updating their team's athlete data to reflect this season's participants. Teams who purchased the ribbon writing add-on last summer will not have to repurchase the add-on; the licensing is included on their new TM5.0 disk. Note: to preclude licensing conflicts, be sure to uninstall (via control panel/add & remove programs) TM4.0 and last year's copy of MM2.0 and reboot the computer before installing TM and MM from this year's disks.
2. Although all Hy-Tek documentation on the NVSL document center still shows 2008, the procedures and information are unchanged and still apply for the 2009 season. Most TM5.0 changes are purely cosmetic and do not change the underlying menus/views.
3. After installing the software follow the directions in Team Manager User manual
4. As noted on the website, the "meet events" file or "events list" zip file is for both teams to import into Team Manager to allow swimmer selections. The "home – database" file is the meet template for use by the home team in running the meet. This is the file where both teams' entries, rosters, and records files will be imported and is the source for printing meet sheets and timecards as well as ribbon backs. When visiting teams download the meet template file and do their own "merge" as indicated in the A-meet procedures, the home team's version is still the official (master) database. Because of Hy-Tek's random seeding process for swimmers with no time, reports generated from anything other than the official database may be different. The only way to guarantee consistency of reports is for the home team to provide a backup of the merged meet file to the visiting team.
5. If someone notices an error in the meet templates, notify Joe Mattis at <jtmattis@cox.net> and he will advise if a revised template needs to be uploaded to the web site to replace the existing one.
6. All team Hy-Tek related issues and questions should first be reported to the paragraph 2.2.7.1 Directories and Meet Events File for setting up the directories. The NVSL meets files will be available on the web site the Sunday before the meet. Files for June 20 are ready for download from the Document Center in the NVSL web site.

Division Data Coordinator for resolution. If they are unable to resolve the problem, A-meet issues will be handled by Kurt Willstatter <automation4nvsl@earthlink.net> and B-meet issues will be handled by Dan Joyce <dojgeg@verizon.net>.

NVSL Web Site

1. All Division Data Coordinators should have a password for the NVSL web site. A password is required for posting meet scores and uploading meet results. If you do not have one contact Kurt Willstatter <automation4nvsl@earthlink.net>
2. All teams need to make sure their pool address and directions are correct. Many individuals use the site for directions to clinics and special meets such as Divisional and All Stars
3. Check your Division Schedule for accuracy and report any updates needed.
4. Forward team representative access issues to Kurt Willstatter and Steve Burnley <tasks4me@aol.com> for resolution.