



Automation Notes 2008-1

Automation Notes:

These notes will be distributed to the Division Data Coordinators to highlight automation related items. A copy will be maintained on the NVSL web site in the Automation Notes – 2008 folder of Documents.

Hy-Tek Team Manager & Meet Manager:

1. All teams should have installed Team Manager and Meet Manager software and converted 2007 team meet data.
2. Each team is to complete a survey at <http://www.jayscomputer.com/survey>
3. After installing the software follow the directions in Team Manager **2.2.7.1 Directories and Meet Events File** for setting up the directories. The NVSL meets files will be available on the web site the Sunday before the meet. . Files for June 21 are ready for download from the Document Center in the NVSL web site.
4. If someone notices an error in the meet templates, notify Bill Cook at <wjc96@acs.org> and he will advise if a revised template needs to be uploaded to the web site to replace the existing one.
5. All team Hy-Tek related issues and questions should first be reported to the

Division Data Coordinator for resolution. If they are unable to resolve the problem then each Division Data Coordinator has been assigned to a group with one as the lead.

6. There is a Trouble Report system for reporting questions, problems or suggested improvements. Review existing Trouble Reports to see if there are workarounds or if the issue has been reported. If this is a new issue, submit a new Trouble Report at: <http://jayscomputer.com/problem>

NVSL Web Site

1. All Division Data Coordinators should have a password for the NVSL web site. A password is required for posting meet scores and uploading meet results. If you do not have one contact Doug Firman <firmand@aol.com>
2. All teams need to make sure the pool address and directions are correct. Many individuals use the site for directions to clinics and special meets such as Divisional and All Stars
3. Check your Division Schedule for accuracy and report any updates needed.