

Pool Set-up

- 1) Open parking lot gate with pool key
- 2) Water: Open water valve to add water to pool. Turn off when warm-ups start.
- 3) Spectator ropes: Place rope stands and ropes according to diagram. Use duct tape to secure ropes to stands.
- 4) Lane lines: Will be set up by coaches
- 5) Backstroke Poles and flags. Lane numbers run right to left from the starting end of the pool facing the pool. (6, 5, 4, 3, 2, 1). So make sure you put up the correct flag on each end. Also, on the starting end use the hooks closest to the start end on the poles.
- 6) Skimmer covers: All are marked based on pool depth and position
- 7) Starter: Unplug starter from charger and bring out to starting position at the far end of the pool (25M start position)
- 8) Lane numbers: Attach to fence directly in line with lane
- 9) Time Boards: Bring out 3 poles and cable first. Position large poles at the ends of lanes 1 and 6. Use small pole for middle position. String cable from fence over poles to far position on fence. Use one of the end poles to tighten cable. Hang numbered time boards directly aligned with appropriate lane.
- 10) Umbrellas: Raise the 2 large umbrellas
- 11) Scorers table: Put 2 rectangular scorers tables under umbrella by baby pool. Add one round table to the end. Place one more table away from the round scorers table for the announcer. Place one table out front for the team reps. Place chairs around all tables (table workers need about 12 chairs)
- 12) Chairs:
 - a. Clear out all chairs/tables from the starting end of the pool and from the clerk of course area. Put 6 benches in clerk of course area. Place one lounge chair along fence behind each lane.
 - b. Position spectator chairs from baby pool area and other tables behind ropes backing up to rec center (see diagram)
 - c. Place 6 lounge chairs 15 feet from the turning end of the pool directly in line with lanes (this creates a barrier from swimmers and spectators). Behind this line place lines of lounge chairs (like benches) for spectators to sit on.
- 13) PA system: Set up system next to pool phone. Tape wireless transmitter on top of phone housing (attach antenna to box). Attached 2 speakers to posts and plug wires into wall plugs on building. Plug amplifier wire into building above guard door and open wire onto back of amp in the common and 8 ohm leads. Plug wireless jack into back of amp in mic #1 slot. Plug power cords from both units into extension cords. Test system ☺
- 14) Clerk of Course Tent: Set up if someone knows how to shelter benches
- 15) Place US Flag in flag holder on post near lifeguard office.

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